



**Procedures for the Remittance and Reporting of 911 Fees
Government of the District of Columbia**

District of Columbia Code §34-1803 imposes upon all providers of local exchange service or exchange access, including wireline providers, wireless providers, and Voice over Internet Protocol (VoIP) Service Providers (VSPs), a fee (911 Fee) calculated monthly based on each individual telephone line sold, leased or billed in the District of Columbia as follows:

WIRELINE LOCAL EXCHANGE SERVICE:
\$0.76 per exchange access line;
\$0.62 per Centrex line; and
\$4.96 per PBX trunk
(\$.62 x PBX station equivalency ratio of 8)

**WIRELESS TELEPHONE EXCHANGE SERVICE
AND VOIP SERVICE**
\$0.76 for each telephone number
with a District of Columbia billing address

REMITTANCE PROCEDURES

Providers are asked to remit the 911 Fee to the Washington, D.C. Treasury monthly, but no later than quarterly.

Monthly Remittance Schedule
Quarterly Remittance Schedule

Payment due by 15th of each month for previous month

| Payment Due | Reporting Periods |
|-------------|-----------------------------|
| January 15 | October, November, December |
| April 15 | January, February, March |
| July 15 | April, May, June |
| October 15 | July, August, September |

The preferred method of payment is by wireless transfer or ACH credit
The bank routing account information for electronic funds transfers is a follows:

BANK: Citibank
Routing No: 021000089
Account No: 30918939
Tax ID: 53-6001131
Reference: 911 Fees

NOTE:

When funds are electronically transferred,
a copy of the 911 Fee Remittance Report **must**
be emailed to the Office of Unified Communications
911fee@dc.gov

Checks should be made payable to the DC Treasurer and mailed to the following address:

Mailing Address:

OCFO Public Safety Justice Cluster
Attn: Monica Swann
1100 4th Street, SW, E730
Washington, DC 20024

NOTE:

When funds are submitted by check,
a 911 Fee Remittance Report **must** be:
(1) accompanied with the check,
(2) additionally, a copy of the report must be emailed
to the Office of Unified Communications at
911fee@dc.gov



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NOTE: To obtain an electronic template of the Remittance Form, send your request to e-mail address 911fee@dc.gov, or contact Yolanda Taylor-Weems at Yolanda.Taylor-Weems@dc.gov telephone number 202-645-9333.

REPORTING PROCEDURES

All providers **must** complete and submit the 911 Fee Remittance Report with all remittances

STEP 1

(in all cases)

A copy of the remittance is to be e-mailed to the District's Office of Unified Communications At 911fee@dc.gov. Please enter the provider's name on the subject line.

AND

STEP 2

(if remitting by check)

Mail to the Office of the Chief Financial Officer (OCFO), Public Safety & Justice Cluster

Mailing Address:

District of Columbia Treasurer

OCFO, Public Safety & Justice Cluster

1100 4th Street, SW E730

Washington, DC 20024